



This checklist is intended to assist you in completing the Scholarship Foundation of Santa Barbara **General Scholarship Program Application** as a **New Applicant: Undergraduate/Vocational Applicant**. For help determining your intended program of application or applicant status, refer to our [General Eligibility Requirements](#) and [Determine Applicant Status](#) worksheets.

Required Documents for Application

This checklist does not include tasks within the application, just supplemental documents. Be sure to complete ALL tasks required for your scholarship program in order to submit your application.

(1) Academic Letter of Recommendation

Your letter of recommendation must be submitted directly by your recommender via FluidReview, the online Scholarship Foundation application platform.

- Your recommender cannot be related to you
- No form is required – recommenders should use their own format
- **No hard copies will be accepted**

OPTIONAL - Additional Letter of Recommendation

Optional but strongly recommended. Second recommendation can be academic, employer, extracurricular, or volunteer service-related.

- Follow the same instructions as for your required, academic letter of recommendation

Upload High School Transcripts

- Unofficial transcripts are acceptable
- **High school seniors** must submit a transcript showing graded work from Fall 2016
- **Undergraduates** must submit a high school transcript with visible graduation date
- Applicants who **attended multiple high schools** must provide transcripts from all institutions not listed on your 12th grade transcript

Upload College Transcripts

- Unofficial transcripts are acceptable
- **High school seniors** should not provide transcripts for summer or extension work
- **Undergraduates'** transcripts must show graded work and cumulative GPA after Fall 2016, if enrolled

2017-2018 Student Aid Report (SAR)

Refer to our RESOURCES section for instructions on obtaining your SAR.

- **This is the only document which is not due by the deadline of January 15, 2017**
- Your SAR must be submitted via your online Scholarship Foundation Application account no later than **March 8, 2017**

Select applicants will be invited for a personal interview during the months of February and March. Note that early interviews may be available, but *only* to students who have completed their application in its entirety (with the exception of the Student Aid Report).

General Scholarship Program Application Deadline: January 15, 2017